



**CORONATION STREET**

15 Coronation Street  
Cambridge  
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16<sup>th</sup> February 2005

To whom it may concern,

RE: Reference for Carmen Del Rio

I am writing this reference in the capacity of being the Nurse Manager of the above establishment, with Carmen being employed in the position of Administrator of the Home, and that I am her direct Manager.

**Personality-** Outgoing, friendly, interacts well with patients, staff, relatives.

**Reliability-** One hundred per cent, Carmen has never had occasion to take time off, always prompt.

**Attitude-** Always gives of her best, does not need prompting to carry out tasks, uses her own initiative at all times.

**Appearance-** Always dresses appropriately and smartly.

I will be very sorry to lose Carmen as a member of staff, she will be missed by all the staff and residents of Coronation Street, and will be very hard to replace.

I wish her good luck and every success in any enterprise that she undertakes.

If I can be of any further assistance, please do not hesitate to contact me at the above address.

Yours faithfully

Caroline Rae  
Nurse Manager

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